**ERP - Change Request Form**
International Construction Consortium (Pvt) Ltd

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| **1.) SUBMITTER - GENERAL INFORMATION** |
| **Project/Division** |  |
| **Type of Change Request** | [ ]  Enhancement | [ ]  Defect |  |
| **Module** |  |
| **Submitter Name** |  |
| **Brief Description of Request** |  |
| **Date Submitted**  |  |
| **Date Required** |  |
| **Priority** | [ ]  Low | [ ]  Medium | [ ]  High | [ ]  Mandatory |
| **Reason for Change** |  |
| **Comments** |  |
| **E-mail Attachments or References** | [ ]  Yes | [ ]  No |
|  |
| **Copy Request E-mail to Div. Head / PM** | [ ]  Yes | [ ]  No |

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| **2.) ERP DIVISION - INITIAL ANALYSIS** |
| **Hour Impact** |  |  |
| **Duration Impact** |  |  |
| **Schedule Impact** |  |  |
| **Cost Impact** |  |  |
| **Comments** |  |
| **Recommendations** |  |
| **Approval Signature** |  | **Date Signed** |  |

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| **3.) DIRECTOR’S - DECISION** |
| **Decision** | [ ]  Approved | [ ]  Approved with Conditions | [ ]  Rejected | [ ]  More Info |
| **Decision Date** |  |
| **Decision Explanation** |  |
| **Conditions** |  |
| **Approval Signature** |  | **Date Signed** |  |